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| Personal Details | |
| Full Name | National Insurance no |
| Previous Names |  |
| Date of Birth | Home Telephone no |
| Address |  |
|  | Mobile no |
|  |  |
|  | Email address |
|  |  |
| Postcode | Are you legally entitled to work in the uk? |

The information given on this form will be treated in confidence. Any offer of employment will be subject to satisfactory DBS checks, satisfactory references received and documentary evidence that you are eligible to work in the UK.

So that we can compare applicants fairly, this document is the only one we consider when screening applicants. Therefore please do not send us CVs, written references or any other documents.

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| Position applied for |  |
| Relevant professional qualifications ie QTS,CIPD etc |  |
| Relevant professional ID number ie QTS number, CIPD number etc |  |
| Please be advised that all candidates for interview must bring proof of qualifications |  |

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| Present/ Most recent employer | | |
| Current position and duties | | |
| Name of Employer | | Address |
| Start date | | Leaving date |
| Reason for leaving |  | |

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| --- | --- | --- | --- | --- |
| Previous Employment History *(please continue on next page if required)* | | | | |
| Name of Employer and address | Start date | Leaving date | Position held and responsibilities | Reason for leaving |
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| Please give details of secondary and further education | | | |
| Dates |  |  |  |
| From | To | School/college or other establishment | Qualifications obtained and grade/level |
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| Other Courses (please provide details) | |
| Course | Date |
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| Please demonstrate using examples your suitability to the position applied for. Please include your reason for applying and interest in this position. | |
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| Personal Declarations |
| The position you are applying for involves contact with children and is exempt from the Rehabilitation of Offenders Act 1974 and all subsequent amendments (England & Wales). For these positions you are not entitled to withhold information about police cautions, bind-overs or any criminal convictions including any that would otherwise be considered as ‘spent’ under the Act.  Have you ever been convicted of any offence or bound-over or given a caution?  YES/ NO  If yes please give details on a separate sheet and attach it to this form in a sealed envelope marked ‘ Confidential Disclosure’  I understand that if my application is successful I will be required to obtain a DBS disclosure at the appropriate level. |

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| Disability |
| We welcome applications from people with disabilities. If you have a disability and are invited for interview, please give details of any special arrangements that you require. |

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| Additional Information |
| Are you related to any of the Directors of Impact Education and Training Limited or any of the employees?  YES/ NO  If yes please give details |

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| Referees |
| | Please give details of two referees, one **MUST** be present or last employer | | | --- | --- | | First Referee | Second Referee | | Position | Position | | Address | Address | |  |  | |  |  | |  |  | | Telephone | Telephone | | Email | Email |   Declaration  I declare that the information I have entered is true and correct, and I understand that any false information or failure to disclose criminal activities may result in dismissal or disciplinary action being taken.  Signed: Date: |

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| Equal Opportunities |
| Impact Education and Training Limited aims to promote and ensure equality of opportunity and equal treatment of all.  Our objective is to ensure that no job application or employee receives less favourable treatment, directly or indirectly, on the grounds of gender, age, disability, marital status, sexual orientation,  creed/ religion, ethnic origin. Disabled employees are offered the same opportunities as other employees for training, promotion and career development. |